**Woffington House Care Home**

Protocol for visiting children from either Schools, Scouts or other organizations

Staff need to be mindful of the following and ensure that the objectives below have been considered and where action is required, that it is taken prior to children visiting

* What is the purpose of the visit?

Resources

* Are there any resources required for the visit such as baking/painting/designing?
* Are these resources in place and ready to be used?
* Does any ordering need to be done prior to the visit?

Health and Safety

* Appropriate staffing in place?
* Have consents been gained for photos to be used on social media (Safeguarding of Vulnerable Groups Act)
* Appropriate space to be used that is well lit, enough space for residents and children to move around
* Fire exits are clear
* Number of children are checked on coming into the home on arrival
* Location of space being used by children is monitored by enough staffing
* No fire tests whilst children are on site

Respect/Dignity

* Appropriate introductions are made by staff to children and residents
* The environment promotes good interactions between children and the residents, no interruptive TV or music
* Where music forms part of the activity, this is played at appropriate levels
* Ensure that interactions flow by providing prompting to both residents and children

After the activity

* How well did it go?
* What could have been done differently to make the activity better?
* What were the comments by residents and children?